

Tips for applying for a job with Doncaster Mind

Plan

Before completing your application have a look through the website, find out more about the service and the organisation. Take the opportunity to contact us to find out anything that you are unsure about.



Write

The biggest part of the application that we will be looking at is the 'relevant experience' section. This helps us to assess a candidate's suitability for the role for the first time. Use this section to tell us how you meet each point on the person specification. We use this section to score applications, so it is important that you clearly tell us how you meet each point on the spec. Don't assume that we will know about your experience based on your previous employment section.



Check

Read through your application before submitting it. If you can, ask someone else to read it for you to get an external view. Make sure you have completed all sections and that you are happy with your application.

